

nextstop BROADWAY

2024

FAMILY INFORMATION PACKET

Welcome and all aboard for a non-stop summertime adventure in the world of the performing arts!

This packet has been designed to inform you about all the activities each camper will be participating in this summer.

NSB OFFICE: (954) 344-5991

EMAIL: NEXTSTOPBROADWAYCS@GMAIL.COM

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#1. TWO DIFFERENT CAMPS

There are two separate camps designed specifically for each group.

- **Youth Camp:** Grades 1-8
- **Teen Theatre Project:** Grades 9+

#2. LOCATION

Located at the **Coral Springs Center for the Arts:**
2855 Coral Springs Drive, Coral Springs, FL 33065

***Directions:** Easily accessible from the Sample Road exits of the Sawgrass, I-95 and the Florida Turnpike. Coral Springs Drive is located west of University Drive and The Center is just one block south of West Sample.

#3. COMMUNICATION

NSB Summer Camp Office Phone: (954) 344-5991
Box Office Phone: (954) 344-5990
Fax: (954) 344-5980
Email: NextStopBroadwayCS@gmail.com

We want to be sure that all our families are kept up-to-date with the most important information. **Please be sure to provide us with a frequently checked E-mail address.**

LATEST INFORMATION AVAILABLE AT

www.NSBNOW.com

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#4. CAMP HOURS

YOUTH CAMP: Monday – Friday / 9:00am – 4:00pm*
**Color groups arrive and dismiss at set times for the safety of all*

RED, ORANGE, YELLOW:

Arrival: 8:45am
Dismissal: 3:45pm

GREEN & BLUE:

Arrival: 9:00am
Dismissal: 4:00pm

Siblings can arrive and dismiss at the same time as per family's need.

TEEN THEATRE PROJECT:

Weeks 1-4: Monday-Thursday 2:00pm – 6:00pm
Week 5: Monday-Friday TBA

BOX OFFICE SUMMER HOURS:

Monday-Friday: 9:00am-2:00pm

#5. TUITION

All Tuitions are paid directly to the Box Office: (954) 344-5990. Tuition MUST be paid in full prior to the start of camp. \$99 of your payment (per session) is NON-REFUNDABLE and will not be returned for any reason. Session changes are subject to a fee of \$25. **There are NO Refunds for Summer Camp. 10% Sibling Discount – (cannot be combined with any other offer)**

YOUTH CAMP TUITION/DUE DATES:

Session 1: **\$900** (3 Weeks) / Total due by **May 31**
Session 2: **\$900** (3 Weeks) / Total due by **June 21**
Session 3: **\$900** (3 Weeks) / Total due by **July 12**

TEEN THEATRE PROJECT: \$1300 total (5 Week Session)
Total due by **June 21**

#6. MEDICAL RELEASE, SIGN OUT AUTHORIZATION

These digital forms are **extremely** important and must be completed and returned to us at your earliest convenience. Due to safety issues campers may **not** attend camp until these forms are completed and on file.

[CLICK HERE FOR DIGITAL AUTHORIZATION](#)

SPECIAL NEEDS: NSB requires families to include on the Medical Form any emotional or physical special needs their child may have. This information allows NSB to be sure the camper is getting the type of direction the child needs to have a successful time while at camp. NSB has the right to require a specially assigned attendant to those campers that may need appropriate support to be assured that all environments are accessible, and all activities are appropriate for the camper to accomplish. This special attendant is usually a NSB staff member hired exclusively for the camper at their family's expense.

DISTRIBUTION OF MEDICINE: There must be a signed authorization form in the NSB office prior to any camper being given any medication during camp time. These forms are available through the NSB Office.

SICK CHILD POLICY: No child will be admitted into camp with a fever of over 100.4. We request under no circumstance that a parent bring a child to camp if the child shows any signs of illness. Symptoms may include: fever, vomiting, diarrhea, sore throat, hacking or continuous coughing, consistent runny nose, swollen glands, rash, lice, or any other spots that resemble contagious diseases.

In the event a child complains about not feeling well during the camp day – the child will be sent to the office to be picked up, the parent(s) will be called and are expected to come pick the child up within one hour (60 minutes). If the parent(s) cannot be reached, or have not arrived within an hour, the emergency contact person will be called. The parent is requested to keep the child home until full recovery is apparent.

#7. SHOWS & SHOWTIME ACTIVITIES

All campers participate in full scale Broadway style shows at the end of each session they are registered for. There are two performances for each Youth

Camp show. The Thursday matinees are general admission seating and are typically attended by visiting camps/field trips.

Session 1: Aladdin Thrs. June 27 at 11am & Fri. June 28 at 6pm

Session 2: Finding Nemo Thrs. July 18 at 11am & Fri. July 19 at 6pm

Session 3: Annie Thurs. Aug 8 at 11am & Fri. Aug 9 at 6pm

Teen Project: Mary Poppins Thrs. Aug 1 at 11am & Fri. Aug 2 at 2pm & 7pm

SHOW TICKETS:

**Two tickets are included with each paid tuition. Families can choose either performance date pending availability*

Additional Tickets may be purchased: **\$25.00 per person**

Box Office will be open on show nights until show curtain.

Student Rush Tickets for *Mary Poppins*: \$13.00 on show Friday.

Tickets for each production are sold through the Box Office.

**Tickets for the Friday evening shows are not general admission – you must contact the Box-Office to reserve your seats after your tuition is paid in full.*

CAMPER COSTUMES:

Costumes and art supplies will be provided by Next Stop Broadway. Particular items may need to be provided by campers such as: stockings, socks, certain undergarments, and other possible stock items such as colored pants and/or t-shirts. All our youth campers need rubber-soled shoes- preferably sneakers. All NSB participants must have their OWN MAKEUP & HAIR CARE SUPPLIES. *All our teen students are asked to have appropriate jazz shoes & possible tap shoes.*

SHOW DAY CAST PARTIES: \$12 per Camper

On Show Fridays: **June 28, July 19, and August 9**, Youth campers are invited to stay behind to enjoy a supervised pizza dinner, games and show preparation until showtime.

We provide this additional pizza party service to our families which includes their pizza dinner and up to 4 hours of extended supervision. During that exciting pre-show time, our staff celebrates with the campers as well as assists with camper costumes, hair, and makeup. Please know that your child is not required to stay during this pizza party, but we offer this additional service to our families to allow their day to be less hectic. **The campers who choose not to attend the Pizza Dinner Party must be picked up from the Security Desk by 3:30pm and need to return promptly to the Center with any needed costume pieces and already in make-up and hair done by 5pm.**

DIGITAL SHOW FILES: \$40.00

Bring home your Session memories with our DIGITAL SHOW FILES!

This NSB exclusive USB will not only include that sessions production, it will also include your group's Spirit Rally & Dress Up Day videos, Professional shots of the sessions show, and other group-specific content. This USB can be plugged right into your TV or computer for viewing.

A videographer will be on site to record each individual show. Digital Show Files will be available to purchase online, throughout the session, and on show night and will be available for pick-up approx. 3-4 weeks after the production date.

PHOTOGRAPHY PERMISSION:

All campers' families grant, with payment of their camp tuition, permission for their child's photographs to be used in any and all marketing materials (including social media). If you are not in agreement with this, please contact the NSB Office immediately.

#8. STAFF

Next Stop Broadway is proud that every person on staff has a love for the arts...and most importantly, a love for children! All staff is fingerprinted, background checked thru DCF and go thru CPR & First Aid Certification. Additionally, they are trained in child behavior - positive reinforcement and redirection techniques. All NSB staff become acquainted with Neurodivergent challenges. This training allows staff to assist all children from a place of compassion and understanding.

Security/Safety Officers: Trained individuals who enforce all CDC, DCF and City of Coral Springs protocol to ensure our camper's safety at all times.

Production Staff: A team of working professionals! Each staff member is hand-picked for their talent, experience in their craft, and their ability to teach with compassion and patience.

Group Leaders: Aspiring professionals in their field, commonly studying at a university and/or conservatory with information and excitement to share.

Group Assistants: Fun loving, kindhearted young people who are considered our campers' big brother or sister. These staff members are responsible to assist the Instructor and Production Staff throughout their day keeping our campers happy and safe.

Volunteers/Interns: NSB students who are enthusiastic and will assist in any area needed in our program, helping in a plethora of ways.

Camper to Staff Ratio: 10 campers to one attendant
(above state requirements)

#9. SECURITY/SAFETY COMPLIANCE OFFICERS

The NSB Security/Safety Compliance Staff are trained and positioned out front daily to assist in arrivals/dismissals and enforce Safety protocol throughout the day. They keep our facility safe by greeting people and identifying visitors, giving directions, and redirecting individuals who are present in an unauthorized area. Working with NSB families is an important part of the security staff duties as they are there to help in a number of ways. These procedures are designed to protect our campers. Your cooperation & understanding is appreciated.

Late Arrival

If campers arrive on campus later than their assigned group time; parents/guardians must come to the Security Desk to sign them in. Their group instructors will be requested to escort the camper to their current classroom. For safety, parents/guardians may not go directly to the classroom.

Early Dismissal

Please note: For the safety of campers & pick up procedures, no child will be released later than 3:20pm.

If campers have to leave campus before the end of the day, parents/guardians must report to the Security Desk to sign their children out. For safety, the only place children can be met is at the security Desk.

ANYONE PICKING UP A CAMPER MUST HAVE A PICTURE ID WITH THEM AS THE SIGN OUT AUTHORIZATION WILL BE CHECKED UNTIL VISUAL IDENTIFICATION CAN BE ESTABLISHED. Students will be released only to those persons listed on the Sign-Out Authorization Form. If your child is to be released to another adult, permission must be given by the parent beforehand by calling the NSB Office at 954-344-5991.

#10. YOUTH CAMP DAY OVERVIEW

GROUPS: Youth Camp groups are arranged by camper's age/birth date. Shortly before the start of each session, families will be sent an e-mail stating their camper's group placement, color, and instructors.

We ask that campers dress in their group color on the first day of each session!

What All Campers Need:

Attire:

Youth Campers should come to camp dressed in comfortable clothes suitable for dancing with closed rubber-soled shoes (**NO flip flops or sandals**).

Teen students must always wear clothes suitable for dancing and have an adequate pair of jazz shoes – and possibly tap shoes. Nothing should be worn that is too tight, too revealing or too short. There can be no drug, violence related, or suggestive topics on clothing. Campers will be asked to call home to replace the non-acceptable items.

Gear:

All campers should bring bottled water with them daily. They should bring a lunch if they have not purchased the lunch program. Snacks or money to buy snacks is also recommended.

A backpack or bag is also necessary to hold their personal belongings and class work. They should have hand sanitizer and water bottles with them every day. Younger campers should consider packing a change of clothes.

Show days:

Campers should come dressed in light-colored clothing able to easily dress over (gym shorts, tank top) so they feel comfortable changing in and out of their costumes. They should keep all their valuable items (electronics, cash, jewelry, etc.) at home. Please be sure all our campers have all their show items (makeup, shoes, hair supplies, needed costume pieces, and proper undergarments) with them when they arrive at camp the morning of the Show. All youth campers should be wearing rubber-soled shoes.

All campers must have their own hair and make-up supplies.

What the Camper Does at the Youth Camp:

The Youth Camp is divided into age-appropriate color groups. Groups have special daily curriculum which is designed and facilitated by their Group Leaders and Assistants. During their schedule they will rotate throughout the facility to visit the Show's Production team which enforces their groups individual show participation (includes singing, dancing, and character development). They also visit the Activities class which facilitates all events and activities outside of the musical production. This includes tasks for Spirit Rallies, Dress Up Days, NSB Idol, etc.

Campers attend a variety of FUN classes. These classes focus on preparing the campers to perform in their full-scale Broadway style show. Each session the campers focus on a new show, which means the style of technique changes in each class. The teachers use the shows as a vehicle to teach the campers a variety of performing styles. Campers are constantly active, learning, and participating in every class.

Youth Camp Rotations:

Music:

Each group will practice the basic elements of singing, rhythm, simple music reading as well as ear training. Each group in the youth camp rehearses two songs per production.

Dance:

The style of dance technique taught is dependent on the style of each specific show. Talented dance instructors visit each group individually to teach dance techniques and choreography.

Theatre / Acting:

No show goes on without rehearsals! Located in the theater, this period will focus on the staging of the show. Campers discover their characters, and many other techniques of acting. They focus on how to stay in the moment on stage and in character at all times the life skills acquired are cooperation, quick thinking, creative imagination, and minimizing the fear of rejection.

Activities:

This is a time for promoting team togetherness. Every week, ***Spirit Rally*** activity is rehearsed, developed, and coordinated during this rotation. ***NSB Idol*** and ***NSB's Got Talent*** competitions are also facilitated within this class time. The winners of these competitions perform as our pre-show talent. **Dress up Days** on Wednesdays are also an awesome part of this class! ***For more specific information visit the NSB website.***

Youth Camp Rotations:

Arts & Recreation:

The youth campers take a hands-on approach to their own production and are responsible for the decoration of most of their costumes. When they are painting this activity takes place outside in a tented area so be sure to send them in clothes that they can paint in or have them bring an oversized painting shirt daily.

Lunch:

Groups rotate to the theater lobby where they sit comfortably at large tables. This rotation is about 20 minutes long allowing just enough time to eat and clean up. There are times that the groups will rotate to the tented area in the courtyard for lunch.

We ask for help from our families to talk to the campers and their Group Leaders about any food/allergy concerns.

There is no microwave at The Center so do not plan to send anything that must be heated.

Snack Intermission:

For our younger campers: 2 times per day / one morning and one in the afternoon. Older campers usually have one morning snack time scheduled. **Be sure to bring a daily snack(s) or money to purchase them - \$2/each CASH ONLY.**

Morning Snacks are available for purchase upon arrival in the Courtyard. Afternoon Snacks are available for purchase during lunch rotation.

NO GUM, lollipops, powdered or gooey snacks or anything that requires special attention.

#11. SHOW PARTICIPATION & AUDITION PROCESS

[CLICK HERE FOR A COMPLETE GUIDE TO SHOW PARTICIPATION & OUR AUDITION PROCESS](#)

#12. CAMPER ETIQUETTE

Etiquette = Expected Behavior:

- Be kind to your fellow campers. Keep your negative attitudes to yourself. Avoid a display of temperament. Be patient and pleasant. Don't criticize others.
- Do not come to camp when you are ill and return only when your symptoms are gone. Remember to follow all safety protocols such as wear a mask when you return if you might still be contagious. To help avoid germs sanitize your hands when arriving and wash them throughout the day.
- Be respectful to the facility and the people. The Center is a professional facility and must be recognized as such. Never touch anyone or anything with intent to do harm.
- NSB is committed to enforcing a **NO BULLYING ENVIRONMENT**. Bullying, harassment, or discrimination will not be tolerated and will be just cause for disciplinary action.
- Bullying, including "cyberbullying" means systematically & chronically inflicting physical hurt or psychological distress on one or more campers. It is further defined as; unwanted purposeful, written, verbal, nonverbal, or physical behavior, including but not limited to any threatening, insulting, dehumanizing gesture by an adult or child, that has the potential to create an intimidating, hostile, or offensive environment.
- Bullying may include but is not limited to: teasing, social exclusion, threat, intimidation, stalking, physical violence, theft, radical, religious or sexual harassment, public or private humiliation, and destruction of property.
- Always be prepared to work. Be sure to be wearing the proper clothes and footwear. Absolutely **NO FLIP FLOPS OR SANDALS** are allowed at this facility; they do not protect your feet and can result in injuries. Campers will be asked to call home to get the required footwear if this rule is not followed.
- Have all your needed work (pencils, scripts, painting shirts, tape recorders, bottle of water, etc.)
- Never leave your group alone. When you are changing classes always stay together in your group. At dismissal, exit the building with your group and stay together as you travel outside.
- If you are injured tell your instructors, assistants, or interns immediately.

- Help yourself stay safe. Do not run, climb or fool around which could result in injuring yourself or anyone else.
- Never throw anything unless instructed by your teacher to do so.
- Absolutely **NO GUM** is allowed at this facility. **THIS IS A NO GUM ZONE!!**
- Clean up after yourself. If you are done with it, throw it away. If you dropped it, pick it up. If it is yours, it is your responsibility.
- **Do not bring valuables with you (small electronics, excess amounts of money, expensive jewelry, iPad's, etc.) The Center is not responsible for lost items.**
- **Camper's cell phones should not be used during valuable class time – if they are used continuously the phones will be confiscated and put in the NSB office for retrieval at the end of the day.**
- If it's not yours, don't touch it. Leave equipment, props, costumes and materials in their proper places. If you break it you are responsible for it.

DISCIPLINE:

Our policy is in the belief that the majority of campers can be redirected into a more appropriate behavior in each situation. Our staff is instructed in positive reinforcement and redirection techniques. When a camper seems not to be responding to redirection and disruptive behavior continues it can result in that camper being asked to sit out of the class and not participate until behavior improves. If the improper attitude continues, the camper will be escorted out of the class and sent to the NSB Office for an appropriate period of isolation time. If this continues to happen the parent will be notified. The third **major** infraction can lead to the camper being expelled from the program with no refund of tuition given. Harmful behavior to himself/herself or any other individual will not be tolerated and can lead to immediate dismissal with no refund for tuition given.

#13. DROP OFF & PICK UP

TEEN THEATRE PROJECT: All teens will be dropped off & released from the circular drive. Campers who drive themselves must park in the front parking lot only.

YOUTH CAMP:

In order to avoid difficulty in dropping off and picking up children we are asking for your help, assistance and cooperation. Our common goal is to

ensure your child's safety. By following the guidelines and procedures listed below, you will be helping us tremendously in achieving this goal. These are the same goals and procedures set forth by Broward County Schools.

RED, ORANGE, YELLOW:

Arrival: 8:45am

Dismissal: 3:45pm

GREEN & BLUE:

Arrival: 9:00am

Dismissal: 4:00pm

**Siblings can arrive and dismiss at the same time as per family's need.*

FOR THE SAFETY OF OUR CAMPERS AND STAFF, CELL PHONES ARE NOT ALLOWED TO BE USED IN THE CAR LINE!

- Only allow your children to exit and enter your vehicle on the curb side. Please do this as quickly as possible so that we can keep the flow of traffic moving.
- Never leave your vehicle while in the car pick-up/drop off area. **If you need to park, please pull into a parking space.**
- Never ask your children to walk in front of vehicles while in the car pick-up area.
- **For your child's safety and to maintain the flow of traffic, a sign with your child's name and color group should be prominently displayed on the front dash of the pick-up vehicle.**

AM DROP OFF:

Each group must stay diligent to their arrival time. The Center opens the doors at 8:40am. All arrivals earlier than that time must be placed in the Pre-care System and follow their procedures.

Please drop off your camper at their designated TIME and follow the signs:

RED, ORANGE, YELLOW – 8:45am

GREEN, BLUE - 9:00am

- **Please drive through the loop slowly as people are continually crossing the street from the parking lot to the facility.**

- Upon arrival, please pull to the end of the drive, or up to the car in front of you.
- **PLEASE REFRAIN FROM USING YOUR CELL PHONE / TEXTING WHILE IN THE CAR LOOP.**
- DO NOT EXIT the car; your child should be the only one exiting. There are attendants out front to assist each child.
- Your child should exit the car from the passenger side of the automobile.
- Please refrain from conversations as this is the time to drop off only; if you have a concern or need to assist your child with something (i.e. lunch money, carry large items, visit Box Office, etc.), please park in the lot – DO NOT remain in the car loop as this stops traffic.
- Do not weave in and out of the lanes unless directed to do so – this will eventually end up in a collision.
- After your child exits, please exit the car loop in a safe fashion and have an excellent day.

PM PICK UP:

Please note: Color groups have allotted dismissal times for the safety of all.

RED, ORANGE, YELLOW – 3:45pm
GREEN, BLUE - 4:00pm

- Please drive through the loop slowly and **have your Camper's Name & Group Color displayed on a sign in your passenger window.**
 - **If you do NOT have a sign – your ID must be checked** and you **MUST** pull out of the line to the designated ID check area.
 - **BE SURE TO HAVE A PHOTO ID** as the Release paperwork will be checked until visual identification can be established. No Camper will be released with anyone not listed on the Release Form. If your child is to be picked up by someone not listed prior permission by the Parent/Guardian is required. After ID is checked your child will be released to your care.
- If you are picking up more than one camper, pick up all your campers where the youngest camper is stationed – have the older camper(s) wait with the younger camper(s).

- Upon arrival, please pull up to the end of the drive, or up to the car in front of you.
- **PLEASE REFRAIN FROM USING YOUR CELL PHONE / TEXTING WHILE IN THE CAR LOOP**
- **Do not exit your car;** we will assist your child when you pull up to the loading zone
- Please refrain from conversations as this is the time to pick up only; if you need to speak with a staff member, please park in the lot – DO NOT remain in the car loop as this stops traffic.
- DO NOT PARK IN THE CIRCULAR DRIVE OR IN THE FIRE LANES - VIOLATORS MAY BE TICKETED. Please understand this creates an unsafe situation for everyone.
- Please be courteous to *all* – follow the signs, use caution, and drive safely.
- After your child enters the car, please make sure they put on their seatbelts.
- Exit the car loop in a safe fashion and have an excellent day.
- **If your camper is registered in the Aftercare system** you must either call the NSB Office before 3:30pm to request your child be brought out to the Pick-Up Line or wait until after 4:45pm to pick up your child thru the security department.

PEDESTRIAN PICK UP IS NOT ENCOURAGED:

- Trust us when we say the fastest and safest way to pick up your child is to drive thru the pick-up line. After the first few days of driver training, the line moves quickly and effectively.
- **If you must walk up please park your car in the parking lot and walk to the designated area where a NSB Staff member will help retrieve your child and have them escorted out to designated area.**

ALTERNATE RAIN PICK UP:

- **If it is raining during pick up time, arrive at YOUR CAMPER'S DESIGNATED PICK UP TIME and follow the staff member's instructions.**